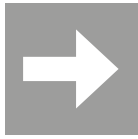




PAS 2060 QUOTE REQUEST FORM



INSTRUCTIONS FOR COMPLETION:

Please ensure when completing this form it is downloaded and saved locally before completing. This interactive PDF should be opened and completed in Adobe Reader/Acrobat before resaving and returning to NQA.

IF YOU ARE A MULTI-SITE CLIENT PLEASE DOWNLOAD, COMPLETE AND RETURN THE NQA [PAS 2060 MULTI-SITE SUPPLEMENT QUESTIONNAIRE](#).

1. Organisation details:

Company name (Legal entity requiring verification): Country:

Main office address:

Postcode: Website:

Contact name:

Job title:

Email:

Direct dial: Mobile:

2. Are you?

A new client? An existing NQA client?

3. What is the data period you are intending to verify?

4. What is your target date for completion of verification?

5. Consultant use:

Are you using a consultant to support with your carbon neutrality claims? Yes No

Consultancy name/contact info:

6. Where did you hear about NQA's service? (Tick all that apply)

Existing client	<input type="checkbox"/>	Event (exhibition or virtual)	<input type="checkbox"/>	Social media	<input type="checkbox"/>
Consultant recommendation	<input type="checkbox"/>	Promotional email	<input type="checkbox"/>	Advertising campaign	<input type="checkbox"/>
Professional recommendation	<input type="checkbox"/>	NQA website	<input type="checkbox"/>	Search engine (Google)	<input type="checkbox"/>

Other (please specify)

SECTION A - PAS 2060

1. What 'entity' is relevant to your verification?

Organisation Government Other (please specify)

2. Please provide total number of employees working on/at the "entity"

3. What "subject" does your PAS 2060 verification relate to?

All activity (organisation) Site Product Event Other (please specify)

4. Please provide a detailed description of the subject for verification and the rationale for selecting this:

5. Please detail your proposed scope for verification:

Please consider all relevant and included business processes and subprocesses. Refer to clause 3.29 of PAS 2060 for guidance.

6. What approach will you adopt to determine your included GHG emissions?

Control approach (financial and operational) Equity Share

7. Do you provide installation, contract site works or undertake your business activity at client locations?

Yes No

8. Do you wish to include your supply chain in your PAS 2060 verification?

Yes No

If yes, please provide details of the supply chain activities you wish to include:

9. What is the current status of your carbon footprint measurement?

Not started In progress Completed

10. Which criteria will you adopt to measure your carbon footprint?

ISO 14064-1 SECR / ESOS Report GHG Corporate Protocol Not sure yet

Other Please provide more details:

11. Please provide a detailed description of the sources, sinks and reservoirs impacting the entity being verified:

Sources (GHG Source, process that releases a GHG into the atmosphere, can be energy use or manufacturing process):

Sinks (GHG Sink, process that removes a GHG from the atmosphere):

Reservoirs (GHG Reservoir, component, other than the atmosphere, that has the capacity to accumulate GHGs, and to store and release them. Oceans, soils and forests are examples of components that can act as reservoirs):

12. Do you have any fugitive or process emissions?

Fugitive Emissions (Eg. Leaks and releases of gases from a containment, such as air conditioning)

Process Emissions (Eg. Emissions released from a process involving chemical transformation, such as cement production).

No

13. What is the estimated scale of your total emissions?

<100t CO₂e

101 – 1,000t CO₂e

1,001 – 10,000t CO₂e

10,001 – 100,000t CO₂e

>100,001t CO₂e

14. Do you have a carbon management plan in place?

Yes

No

15. Are you seeking verification of non recognised carbon offsets? (Recognised carbon offsets are those that have been independently verified against internationally recognised standards, such as ISO 14064-2 or voluntary carbon standards).

Yes

No

Unsure

If yes, please provide more info:

16. Please confirm your level of materiality. (This should be a maximum of 5% total):

%

NQA provide a limited level of assurance for this verification

Level of assurance where the nature and extent of the verification activities have been designed to provide a reduced level of assurance on historical data and information. **Example:** *Most suitable for internal objectives and KPI reporting, limited external communications.*
Please contact NQA if you are seeking a reasonable level of assurance for this verification.

If you have any problems completing this form please call 0800 052 2424 (option 2) or email sales@nqa.com

If you choose to give us any personal information (for example your e-mail address) we will treat this information in line with our privacy notice which can be located here: <https://www.nqa.com/en-gb/privacy>. We will only use the information provided to respond to your enquiry and provide you with any information or materials requested. By submitting this information you are requesting a quote for services from NQA and a subsequent quote letter will be issued to you based on the information provided within this form.



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