

AEROSPACE QUALITY MANAGEMENT SYSTEMS QUOTE REQUEST FORM



RESPONSIVE. RELIABLE. RESPECTED.

Please provide the following information to enable us to confirm the costs of AS 9100, AS 9110 or AS 9120 certification.

(Aerospace) AS9100 (Repair Station) AS9110 (Distribution) AS9120



1. Organization details:

Company name:

Main site address:

City: State:

Zip: Tel: Fax:

Website: Contact name:

Job title: E-mail:

Tel: Mobile:

2. AS6081 applicants:

(Counterfeit Electronic Parts for Distributors) AS6081:

REQUIRED: Do you have a system in place that covers all processes & employees, or only a specific set of processes: Yes No

All If not all, please indicate employee count covered under AS6081 scope:

3. Site details:

		Office (non-shift)	Shift 1	Shift 2	Shift 3	Total no. of employees:
Site 1:	<input type="text"/>	No. of staff: <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
		Activities: <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Site 2:	<input type="text"/>	No. of staff: <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
		Activities: <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Site 3:	<input type="text"/>	No. of staff: <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
		Activities: <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Site 4:	<input type="text"/>	No. of staff: <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
		Activities: <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Site 5:	<input type="text"/>	No. of staff: <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
		Activities: <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Address/zip		Office (non-shift)	Shift 1	Shift 2	Shift 3	Total no. of employees:
Site 6:	<input type="text"/>	No. of staff:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
		Activities:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Site 7:	<input type="text"/>	No. of staff:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
		Activities:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Site 8:	<input type="text"/>	No. of staff:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
		Activities:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Site 9:	<input type="text"/>	No. of staff:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
		Activities:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Site 10:	<input type="text"/>	No. of staff:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
		Activities:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

4. Are you?

- a. A new NQA client Yes No
- b. A transferring client Yes No
- c. If you are transferring to NQA from another registrar, please provide a copy of your current certificate.
- d. Have you had your audit for the current year? Yes No
- e. What was the date of the last audit?

5. Scope:

Please provide a statement defining the scope of certification being requested. This must reflect the scope of activities and processes included in the management system being certified. (i.e., "Design and manufacture of electromechanical components."):

- a. List any processes/clauses that are not applicable to the scope of your management system (i.e., Design)

- b. Please provide a justification for each process/clause deemed as not applicable

6. Do you have outsourced activities?

Yes No

Please provide details of outsourced activities:

7. Anticipated dates for activities (optional):

Transfer Audit:

Pre Assessment: Stage 1: Stage 2:

8. Legal / regulatory information, including State, Federal or ITAR that your company must comply with:

Please detail any standards, regulations or laws that your company must comply with (accreditation rules require this information):

9. Integrated management systems:

(Note: Aerospace standards cannot be integrated with any non-aerospace scheme).

If registering to more than one standard, please read the following:

A single management system which is managing multiple aspects of organizational performance to meet the requirements of more than one management standard at a given level of integration. A management system may range from a combined system adding separate management systems for each set of audit criteria/standard, to an Integrated Management System, sharing in single system documentation, management system elements, and responsibilities. An Integrated Management System results when an organization uses one single management system to manage multiple aspects of organizational performance. It is characterized by (but not limited to):

1. An integrated documentation set, including work instructions to a good level of development, as appropriate;
2. Management Reviews that consider the overall business strategy and plan;
3. An integrated approach to internal audits;
4. An integrated approach to policy and objectives;
5. An integrated approach to systems processes;
6. An integrated approach to improvement mechanisms (corrective & preventive action; measurement and continual Improvement)

Do you have an integrated management system? Yes No

If yes, is it... Fully integrated Partially integrated

Which ISO/AS standard is your base standard:

AS9100 AS9110 AS9120

10. Consultant use:

Will you be using a consultant to help you implement/manage the Aerospace Quality Management System? Yes No
(If yes, please complete their details below)

Company: Consultant name:

11. How did you hear about NQA?

- | | |
|---|--|
| <input type="checkbox"/> By recommendation from another company | <input type="checkbox"/> You are an existing NQA client |
| <input type="checkbox"/> From an advertisement | <input type="checkbox"/> Trade Show |
| <input type="checkbox"/> Via NQA's website www.nqa.com | <input type="checkbox"/> Via a search engine: e.g. Google |
| <input type="checkbox"/> Other (please specify) | <input type="checkbox"/> By recommendation from consultant |

Please provide further details below:

12. Aerospace certification structure:

Per the Aerospace rules as outlined in AS9104/1, and to offer you the most comprehensive quote, please answer the following questions:

- | | | |
|--|------------------------------|-----------------------------|
| 1. Are you currently, or have you within the past 2 years, been restricted from delivering product to an aerospace customer due to quality or delivery rated issues? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 2. Have you had any major non-conformances written against your company by an aerospace customer in the past 2 years? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 3. Have you had a major non-conformance written against your quality system by a certification body within the past 2 years? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 4. Have you had a special visit conducted by an aerospace customer within the past 2 years related to quality or delivery related issue? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 5. Is there a visit planned by an aerospace company to investigate a quality or delivery related issue? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 6. Have you changed certification bodies within the past 2 years? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

7. List your top 3-5 Aerospace customers based upon percentage of sales:

- | | | |
|--|------------------------------|-----------------------------|
| 8. Have you recently been acquired by another company in the past 12 months? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
|--|------------------------------|-----------------------------|

If yes, please name the company:

- | | | |
|---|------------------------------|-----------------------------|
| 9. Have you had any significant changes within the past 12 months in the quality department, top management personnel or the structure of your quality management system? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
|---|------------------------------|-----------------------------|

If yes, please explain:

12. Aerospace certification structure (continued):

TYPE OF SITE	<p align="center">SINGLE SITE</p> <p>If single site skip to "Organization Name, bottom of page 6."</p>	<p>An organization that operates at one site, one address, stand alone and self-supporting, with no value stream from any related companies. <input type="checkbox"/></p>	
	<p align="center">MULTIPLE SITE</p>	<p align="center">CAMPUS</p>	<p align="center">SEVERAL SITES</p> <p>(If several sites, please complete page 6)</p>
Description:	<p>An organization having an identified central function and a network of sites at which activities are fully or partially carried out. All sites must be doing substantially the same manufacturing and/or value - added process.</p>	<p>An organization with more than one site having an identified central function and a decentralized, sequential, linked product realization process.</p>	<p>An organization having an identified central function and a network of sites that do not meet the criteria for a multiple site or campus organization. Several sites are listed on the same certificate.</p>
<p>Eligibility Criteria (Check if yes):</p> <p>NOTE: An organization must meet ALL criteria.</p>	<p>All sites have a legal or contractual link with the central office <input type="checkbox"/></p>	<p>All sites have a legal or contractual link with the central office <input type="checkbox"/></p>	<p>All sites have a legal or contractual link with the central office <input type="checkbox"/></p>
	<p>There is one quality management system with centrally controlled management review and internal audits <input type="checkbox"/></p>	<p>There is one quality management system with centrally controlled management review and internal audits <input type="checkbox"/></p>	<p>There is one quality management system with centrally controlled management review and internal audits <input type="checkbox"/></p>
	<p>The central office can require other sites implement corrective actions <input type="checkbox"/></p>	<p>The central office can require other sites implement corrective actions <input type="checkbox"/></p>	<p>The central office can require other sites implement corrective actions <input type="checkbox"/></p>
	<p>There is a central collection and analysis of data (metrics, etc.), with the ability to initiate organizational change. <input type="checkbox"/></p>	<p>There is a central collection and analysis of data (metrics, etc.), with the ability to initiate organizational change. <input type="checkbox"/></p>	<p>There is a central collection and analysis of data (metrics, etc.), with the ability to initiate organizational change. <input type="checkbox"/></p>
	<p>All quality processes at all sites are substantially (i.e. >80%) the same and are operated to the same methods and procedure. <i>For example, similar manufacturing processes with similar procedures, similar methods for controlling documents and records and similar means to handle nonconforming product etc.</i> <input type="checkbox"/></p>	<p>The outputs from one site are an input to another site to realize the final product or service; a single value stream. <input type="checkbox"/></p>	<p>Processes are controlled through one common quality management system <input type="checkbox"/></p>
	<p>One address per site <input type="checkbox"/></p>	<p>Note 1: There can be dissimilar processes at different sites or combinations of sites that contribute to the same overall product or service. <i>For example, a company where site 1 bends raw material, site 2 welds the material, site 3 does integration, final assembly and test and site 4 ships the final product would be a good example of a Campus structure.</i></p>	<p>Quality processes at each of the sites are at least 80% the same and each site can realize a different product or service. For example:</p> <ul style="list-style-type: none"> The corrective action processes at all of the sites are no administered the same way The noncoforming product process is not similar across all of the sites The manufacturing processes are not similar (one site manufactures hydraulic actuators while another site manufactures structural components and a third writes software for aircraft flight control systems)
	<p>Note: Some sites may conduct fewer processes than others. <input type="checkbox"/></p>	<p>Note 2: More than one product or service may be realized provided they are substantially (i.e. >80%) the same (e.g. a family of products) and realized through the same methods and procedures. <i>For example, a company that manufactures aircraft hydraulic pumps and aircraft hydraulic actuators would satisfy this requirement.</i></p>	<p>If several site, please complete page 6. <input type="checkbox"/></p>

13. Complexity for several site organizations:

NOTE: Only Several Site clients need to complete this page

SITE 1 (main site) Address:

- | | | |
|--|------------------------------|-----------------------------|
| Does this site have a Human Resource Process? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Does this site have Production or Service Realization Processes? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Does this site have a Purchasing Process? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Does the site have Customer Related Processes (contract review)? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Does this site have Quality Management System Documentation Control? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

SITE 2 Address:

- | | | |
|--|------------------------------|-----------------------------|
| Does this site have a Human Resource Process? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Does this site have Production or Service Realization Processes? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Does this site have a Purchasing Process? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Does the site have Customer Related Processes (contract review)? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Does this site have Quality Management System Documentation Control? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

SITE 3 Address:

- | | | |
|--|------------------------------|-----------------------------|
| Does this site have a Human Resource Process? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Does this site have Production or Service Realization Processes? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Does this site have a Purchasing Process? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Does the site have Customer Related Processes (contract review)? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Does this site have Quality Management System Documentation Control? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

SITE 4 Address:

- | | | |
|--|------------------------------|-----------------------------|
| Does this site have a Human Resource Process? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Does this site have Production or Service Realization Processes? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Does this site have a Purchasing Process? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Does the site have Customer Related Processes (contract review)? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Does this site have Quality Management System Documentation Control? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

SITE 5 Address:

- | | | |
|--|------------------------------|-----------------------------|
| Does this site have a Human Resource Process? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Does this site have Production or Service Realization Processes? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Does this site have a Purchasing Process? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Does the site have Customer Related Processes (contract review)? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Does this site have Quality Management System Documentation Control? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

Please advise if more than 5 sites.

List the major manufacturing and support processes performed at each site (e.g. Quality Planning, Purchasing, CNC Machining etc.), State if at least 80% of manufacturing and quality processes are the same across all sites. If campus, ensure and state that product or service flow is in a continuous value stream from one site to another and shipment of product is from only 1 site.

For office use only:

Organization Qualifies: Single Site Multiple Site Campus Several Sites

If Multiple Site - Complies with IAF MD 1, "Multi-site Organization" definition and eligibility requirements.

NQA Internal Comments: If Multiple Site - Complies with IAF MD 1, "Multi-site Organization" definition and eligibility requirements.

NQA Internal - Approved By: Date:

If you have any problems completing this form please call 800-649-5289 or email usainfo@nqa.com

Or print and send to: Attn: Business Development, NQA, USA. 289 Great Rd., Suite 105, Acton MA 01720



Contact us

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